



REUNION METROPOLITAN DISTRICT FACILITY RENTAL AGREEMENT FORM

APPLICANT INFORMATION					
Date of Reservation:			Date of Application:		
Applicant's Name:					
Applicant's Address:					
City:		State:		Zip:	
Home Phone:			Work Phone:		
Facility Area Requested:					
Days and Times Requested					
Information to be provided by Applicant					Approved by Facility Supervisor?
Days of Week	Date	Start Time	End Time	Estimated Number in Party	(Facility Supervisor indicate Yes or no and initial.)
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Intended use of rental area:					

Please note all areas are rented on a first come first serve basis.

Rental Fee Schedule		
Rental Area	Reunion Residential Rental Fees	Non-Resident Fees
Multipurpose Room	\$35/hour	\$50/hour
Gym	\$100/hour	\$175/hour
½ Gym	\$50/hour	\$90/hour
Aerobics Room	\$35/hour	\$50/hour
Pool Area (Friday, Saturday, and Sunday, 8-10PM only)	\$80/2 hours (Maximum of 80 Guests)	\$160/2 hours (Maximum of 80 Guests)
Gym, Aerobics Room, Multipurpose Room	\$300/hour	\$400/hr

After Hours:

- After hour rental requests will be subject to a \$25/hour fee. This excludes pool area.
- Facility manager must approve all after-hour rentals.
- After-hour staff availability is not guaranteed.
- Submitting to the Reunion Metropolitan District. A deposit of
 - ❑ \$100.00 for single room rental.
 - ❑ \$300.00 for multiple room rentals.
 - ❑ \$500.00 for Gym, Multipurpose Room and Aerobics Room.
 Deposit is refundable, except for any cleanup needed.

- Any event with more than 50 attendees is considered a Special Event. Special Event permits must provide a Certificate of Insurance with a minimum of \$1,000,000 combined single coverage property and personal injury insurance; the policy must indemnify the District, its directors and employees with a minimum 30 day cancellation period at least ten (10) working days prior to the rental. Certificate to read as follows with this exact language: **ADDITIONALLY INSURED, REUNION METROPOLITAN DISTRICT, ITS OFFICERS, OFFICIALS AND EMPLOYEES.** Go to www.rvnuccio.com for more information.
- All damages incurred to the Reunion Recreation Center, Reunion Pool or Concessions Pavilion.
- Paying the full amount of Rental fee for the rental period pursuant to the Rental Fee Schedule below at least seven (7) working days prior to the rental date.
- His/her actions and the actions of all gathering attendees. As such the permit-holder is required to ensure that all attendees comply with the appropriate Park Rules and to the Rules of Conduct found in the Rules and Regulations.
- Being a Reunion Resident in good standing with the RMD. Members not in good standing are subject to paying the non-resident rate. Additional fees apply to all non-residents.
- Paying additional fees at the applicable hourly rate in accordance with the Rental Fee Schedule provided herein of occupancy by the Applicant, Applicant's guests and/or Applicant's contract service providers of the rental area later than the End Time stated above. The facility supervisor may deduct payment of such additional rental fee from Applicant's deposit, and the Applicant agrees to pay any amount of such additional rental fee that exceeds the amount of the Applicant's deposit.
- Removing all items brought into the rental area by the Applicant, Applicant's guests and Applicant's contract service providers. Reunion Metropolitan District, its officers, employees, and agents shall not be responsible for any items left at the Reunion Recreation Center or Reunion Pool by the Applicant, Applicant's guests and Applicant's contract service provider.
- Providing adult supervision of all children attending the event at all times. Children must be in the line of sight of an adult.
- If the applicant cancels the reservations more than seven (7) working days prior to the rental date, the Reunion Metropolitan District will refund the full amount of any deposit and/or rental fees paid by the Applicant.
- If the Applicant cancels the reservation on or after the seventh (7) working days prior to the rental day, the Applicant will forfeit 10% of the total reservation deposit.

Rental completion

- At the conclusion of the rental, a Reunion Metropolitan District staff member will inspect the rental area to assess any damages incurred during the duration of the rental agreement. The facility manager shall deduct the cost of such damages arising out of or in connection to the Applicant's rental from the Applicant's deposit. The Applicant shall be responsible for making payment to Reunion Metropolitan District for any such damage in excess of the deposit.

Please note the rental period allows 15 minutes before and after rental for set-up time, and any clean-up time required.

In consideration of permission to reserve and rent the area designated herein, the Applicant agrees to indemnify, defend and hold harmless the Reunion Metropolitan District, its directors, employees and agents from and against any and all loss, damage, injuries, claims, cause(s) of action, or any liability of any kind whatsoever to any person or property caused by any act, omission or negligence of the Applicant, its licensees, employees or agents resulting from, arising out of or in

connection with the Applicant's use of the Reunion Recreation Center or Reunion Pool under this Rental Agreement.

The undersigned, if different from the Applicant, hereby assumes personal and individual liability for himself/herself and on behalf of the Applicant for any and all obligations of the Applicant contained herein.

By my signature below, I hereby swear and affirm that I am the Applicant or duty authorized by the Applicant to enter into this Facility Reservation and Rental Agreement on behalf of the Applicant.

Signed: _____ Date: _____
Print Name: _____

Reunion Recreation Center
Multi-Purpose Room Rental Check List
35 Guest Only

1. Read through rental agreement and sign back page.
2. Set-up and clean-up times are 15 minutes before and after rental. If any additional time is needed, additional fees will apply.
3. You may use the refrigerator, coffee maker (providing your own coffee), and microwave.
4. You may bring in food and drink as long as spills are cleaned up immediately.
5. All rentals must remain in the multi-purpose room, unless given permission otherwise.

Post Rental Clean-Up

1. All tables and chairs must be returned to proper place.
2. Tables and countertops must be wiped down.
3. Vacuum floor if needed.
4. All trash must be removed and placed in the trash dumpster in the parking lot.
5. If used; coffee maker, sink and microwave must be cleaned.

All rental payments must be paid, in full, 7 working days prior to rental!

Payment for rental is due _____

Signature _____

Date _____

Reunion Recreation Center
Gym Rental Check List

1. Read through Rental Agreement and sign back page.
2. Set up and clean up times are 15 minutes before and after rental. If any additional time is needed, extra fees will apply.
3. Food and drink, other than water, is prohibited unless Manager has given permission.
4. Gum is not allowed in the Gym.
5. All Gym rentals must remain in the gym, you may not use any other rooms in the Recreation Center unless otherwise given permission.
6. Please make sure your event invitations inform your guest that only gym shoes are allowed, no black soled shoes.
7. We do not have more than 20 folding chairs, if more chairs are needed you must provide them yourself.
8. All non-athletic rentals must have floor covering.

After Rental Clean –Up

1. Gym floor must be swept, and mopped if needed.
2. All trash cans must be emptied and taken to the trash dumpster in parking lot.
3. If using balls or equipment they must be stored in their proper place.
4. All rental payments must be paid, in full 7 working days prior to rental!

Payment for rental must be received by _____

Signature _____ **Date** _____

Pool Rental Check List

1. Pool Rentals are only allowed on Friday, Saturday and Sunday evenings from 8:00-10:00PM.
2. No more than 80 people per pool party.
3. You must secure life guards through the YMCA at 720-870-2221. This must be done at least 7 days prior to the rental. Life guards are \$20.00 per guard per hour, including one half (1/2) hour for cleanup. One (1) guard for each twenty five (25) people or portion thereof within the pool enclosure shall be required, with a minimum of two (2) lifeguards for any party. Payment for lifeguards will be paid to the YMCA directly. Please contact the YMCA between the days and times of Monday through Thursday, 8AM-5PM.
4. All rental forms and payments must be turned in 7 working days prior to the rental.
5. No alcohol or glass containers at Pool.
6. No barbeque grills.
7. You may bring in food and drink as long as all spills are cleaned up right away.
8. All rentals must be cleaned up and gone within the two hour allotted time.
9. All trash cans must be emptied and taken to the trash dumpster located in the rec center parking lot.

Payment for rental is due _____

Signature _____

Date _____

2016 Reunion Lifeguard Agreement



Home Owner (Required)

Name: _____ Date: _____

Primary Contact: _____ Phone: _____

Email address: _____

Address: _____ City: _____ Zip: _____

Pool Party: If payment has not been received 7 days PRIOR to reservation, the reservation will be cancelled. Payment can be check or credit card. All confirmations must go through Giovanni Forrest. **DO NOT LEAVE AT THE POOL!** All rentals must first be approved by YMCA Reunion Recreation staff.

\$20 per life guard per hour (1 guard for every 25 guests minimum of 2 lifeguards required)

Date of Reservation: _____

Number of guests: _____ Time requested: _____

Total amount due: _____

I understand that rental fees are due 7 days prior to event and understand the rules and policies of rentals.

Homeowner Signature

Date

Please mail deposits and payments to:

Aurora Family YMCA
Attn: Rental Coordinator
27151 E Lakeview Dr
Aurora, CO 80016

Questions? Email gforrest@denverymca.org or call 720.870.2221

FOR OFFICIAL USE ONLY

This application has been reviewed and approved by Reunion Recreation Staff