

RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
NORTH RANGE METROPOLITAN DISTRICT NO. 1  
HELD ON NOVEMBER 1, 2016**

A regular meeting of the Board of Directors of the North Range Metropolitan District No. 1 was held on November 1, 2016 at the Reunion Recreation Center, 17810 East Parkside Drive North, Commerce City, Colorado 80022. The meeting was open to the public.

The following Directors were in attendance:

Travis Book  
Michael Scanlon  
Jeffrey Kappes  
Teresa Kershisnik  
Tim Roberts

Also in attendance were the following:

Kristen D. Bear, Esq., White Bear Ankele Tanaka & Waldron  
Sarah Hunsche, CliftonLarsonAllen  
Liz Alexander, Development & Research Services  
Melissa Murray, Reunion Facilities Manager  
Scott Custer, Reunion Metropolitan District Board Member

**CALL TO ORDER** The meeting was called to order at 6:35 PM by Director Book.

**DECLARATION OF QUORUM & CONFLICTS OF INTEREST** Ms. Alexander noted that a quorum was present.

Attorney Bear noted that Disclosures were filed prior to the meeting. Director Book requested that members of the Board disclose any potential conflicts of interest with regard to matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board's members prior to this meeting, in accordance with statutes. No additional conflicts to those filed with the Secretary of State pursuant to statute were disclosed.

**APPROVAL OF AGENDA AND LOCATION OF MEETING** Upon a motion duly made by Director Kappes, seconded by Director Kershisnik, and following discussion, upon vote unanimously carried, the Board approved the meeting location and approved the Agenda, as amended.

**PUBLIC COMMENT** None

**CONSENT AGENDA** Upon a motion duly made by Director Kappes, seconded by Director Kershisnik, and upon vote unanimously carried, the Board approved the following Consent Agenda items:

- Minutes of the August 2, 2016 Regular Meeting
- Minutes of the October 10, 2016 Special Meeting
- 2017 Annual Administrative Matters Resolution
- Extension to Management Agreement between Reunion Metropolitan District, North Range Metropolitan District No. 1, and Reunion Homeowners Association

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### **FINANCIAL MATTERS**

A Public Hearing was conducted to consider the 2017 Budget and adopt a Resolution to Appropriate Expenditures and Certify Mill Levies for 2017. Director Book opened the Public Hearing at 7:30 PM and requested public comment. As no written comments were submitted prior to the meeting and no verbal comments offered at the meeting, Director Book closed the Public Hearing. Ms. Hunsche then presented financial data with regard to the 2017 Budget.

Following discussion, upon motion from Director Scanlon, seconded by Director Kershisnik, and upon vote unanimously carried, the Board approved the 2017 Budget and adopted the Resolution Appropriating Expenditures and Certifying Mill Levies for 2017.

Ms. Hunsche presented an engagement letter from Haynie and Company offering audit services for 2016. Following discussion, upon motion from Director Kappes, duly seconded by Director Kershisnik, and upon vote unanimously carried, the Board approved the engagement of Haynie and Company for 2016 audit services.

### **LEGAL MATTERS**

The Board moved into Executive Session pursuant to 24-6-402(4)(b), C.R.S. at 8:05 PM and closed the Executive Session at 8:20 PM. No action was taken.

### **ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made by Director Roberts, seconded by Director Book, and upon vote, unanimously carried, the Board adjourned the meeting at 8:20 PM.

The foregoing record constitutes a true and correct copy of the Minutes of the above-referenced meeting.

Respectfully Submitted

/s/ Liz Alexander  
Secretary for the Meeting