

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
NORTH RANGE METROPOLITAN DISTRICT NO. 2
HELD
DECEMBER 18, 2018**

A special meeting of the Board of Directors of the North Range Metropolitan District No. 2 was held Tuesday, December 18, 2018, at 1:00 p.m., at the Reunion Recreation Center, 17910 E. Parkside Drive North, Commerce City, Colorado 80022. The meeting was open to the public.

In attendance were Directors:

Brett Price
Tim Roberts
Teresa Kershnik
Scott Custer

Also in attendance were:

Matthew Urkoski, Shelby Clymer and Sarah Hunsche; CliftonLarsonAllen LLP
Kristen Bear, Esq.; White Bear Ankele Tanaka & Waldron P.C.
Aaron Clutter, JR Engineering
Steve Follweiler, Matt Darby and Raul Martinez; Reunion Metropolitan District
KC Veio; Kline Alvarado Veio, P.C.

Call to Order
Declaration of
Quorum

Director Kershnik called the meeting to order at 1:00 p.m.

A quorum was confirmed.

Disclosures and
Potential Conflicts
of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Bear noted that all Directors' Disclosure Statements have been filed. The Board noted that there are no additional conflicts to those filed with the Secretary of State pursuant to statute.

Approve Agenda

After discussion, upon a motion duly made by Director Kershnik, seconded by Director Roberts and upon vote unanimously carried, the Board approved the agenda as amended with the addition of approval of financial matters requisition.

RECORD OF PROCEEDINGS

Public Comments

None

Manager Matters

None.

Engineering Matters

- A. Discuss Evaluation of Bids and the Award of Construction and Administration Services Contracts to install irrigation and landscape improvements for Filings 19, 23, 25, & 26

Mr. Clutter reviewed the enclosed bids and communications with the Board, highlighting the applicable areas of discussion.

- i. Review and Consider Approval of an Agreement for Landscaping Installation between North Range Metropolitan District No. 2 and CDI Environmental Contractor

Mr. Clutter reviewed the agreement with the Board. After discussion, upon a motion duly made by Director Kershisnik, seconded by Director Price, and upon vote unanimously carried, the Board approved the Agreement for Landscaping Installation between North Range Metropolitan District No. 2 and CDI Environmental Contractor.

- ii. Review and Consider Approval of an Independent Contractor Agreement (Construction Management Services for North Range Metropolitan District No. 2 Landscaping Improvements) between North Range Metropolitan District No. 2 and JR Engineering, LLC

Mr. Clutter reviewed the agreement with the Board. After discussion, upon a motion duly made by Director Kershisnik, seconded by Director Price, and upon vote unanimously carried, the Board approved the Independent Contractor Agreement (Construction Management Services for North Range Metropolitan District No. 2 Landscaping Improvements) between North Range Metropolitan District No. 2 and JR Engineering, LLC.

Legal Matters

- A. Discuss and Consider Approval of Intergovernmental Agreement Regarding Funding of North Range Metropolitan District No. 2 Public Improvements between North Range Metropolitan District No. 2 and Reunion Metropolitan District

RECORD OF PROCEEDINGS

Ms. Bear reviewed the purpose of the IGA. Discussion ensued. After discussion, upon a motion duly made by Director Kershisnik, seconded by Director Roberts, and upon vote unanimously carried, the Board approved the Intergovernmental Agreement Regarding Funding of North Range Metropolitan District No. 2 Public Improvements between North Range Metropolitan District No. 2 and Reunion Metropolitan District.

Financial Matters

- A. Discuss and Consider Approval of Requisition No. 1 for Payment of Connection Fees to SACWSD for 65.2 ERUs for Filings 19, 23, 25 and 26

Ms. Hunsche reviewed the requisition, detailing its purpose in order to pay SACWSD for connection fees. Director Kershisnik inquired on the assignment of fee allocations. After discussion, upon a motion duly made by Director Kershisnik, seconded by Director Price, and upon vote unanimously carried, the Board approved Requisition No. 1 for Payment of Connection Fees to SACWSD for 65.2 ERUs for Filings 19, 23, 25 and 26 subject to clarification on payment of assignment fee from escrow.

Other Matters

None.

Adjournment

There being no further business to come before the Board, upon a motion duly made by Director Kershisnik, the Board adjourned the meeting at 1:30 p.m.

The foregoing record constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,



Secretary for the Meeting