

RECORD OF PROCEEDINGS

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**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
NORTH RANGE METROPOLITAN DISTRICT NO. 1  
NORTH RANGE METROPOLITAN DISTRICT NO. 1, SUBDISTRICT NO. 1  
NORTH RANGE SUBDISTRICT NO. 1, SUBDISTRICT NO. 2  
HELD  
JUNE 10, 2020**

A special meeting of the Board of Directors of the North Range Metropolitan District No. 1, North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No. 1, Subdistrict No. 2 was held Wednesday, June 10, 2020, at 3:30 p.m. Due to current circumstances related to COVID-19, this meeting was held electronically via ZOOM. The meeting was open to the public.

In attendance were Directors:

Roger Japp  
Anna Phillips  
Susan Good  
Douglas Burns

Also in attendance were:

Matthew Urkoski, Anna Jones and Shelby Clymer; CliftonLarsonAllen LLP  
Kristen Bear, Esq.; White Bear Ankele Tanaka & Waldron P.C.  
Steve Follweiler, Matt Darby and Raul Martinez; Reunion Metropolitan District  
Aaron Clutter; JR Engineering  
Ty Holmon; Haynie and Company  
Kelly Leid; Reunion Metropolitan District Board Member  
Brett Price and Bruce Rau; Reunion Metropolitan District, North Range Metropolitan District No. 2 and North Range Metropolitan District No. 2, Subdistrict No. 1 Board Members  
Brandon Reed, AJ Heiser and Tiffanie Graham; North Range MD No. 2 and North Range Metropolitan District No. 2, Subdistrict No. 1 Board Members

Call to Order

The meeting was called to order at 3:33 p.m.

Declaration of Quorum

A quorum was confirmed.

Disclosures and Potential Conflicts of Interest

The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Bear noted that all Directors' Disclosure Statements have been filed. The

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Board noted that there are no additional conflicts to those filed with the Secretary of State pursuant to statute.

Results of May 5, 2020 Election

A. Election of Officers

Ms. Bear discussed the results of the May 5, 2020 election. Upon a motion duly made by Director Burns, seconded by Director Japp, and upon vote unanimously carried, the Board Elected the Officers below:

- President: Tom Mueller
- Vice President: Doug Burns
- Treasurer: Susan Good
- Secretary: Anna Phillips
- Asst. Sec./Treasurer: Roger Japp

Approve Agenda

After discussion, upon a motion duly made by Director Burns, seconded by Director Japp, and upon vote unanimously carried, the Board approved the agenda as amended moving the Audit discussion as the first item for discussion.

Public Comments

None.

CONSENT AGENDA

- A. North Range Metropolitan District No. 1, North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No. 1, Subdistrict No. 2
  - 1. Review and Approve Minutes of the February 4, 2020 Regular Meeting
  - 2. Resolution Approving Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings for North Range Metropolitan District No. I, North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No. 1, Subdistrict No. 2

After discussion, upon a motion duly made by Director Burns, seconded by Director Japp, and upon vote unanimously carried, the Board approved the Consent Agenda.

Review and Consider Approval of 2019 Draft Audit

Ty Holman with Haynie and Company reviewed the 2019 Draft Audit with the Board. He noted they will be issuing a clean opinion. Ms. Clymer reviewed additional information with the Board, noting that the audit will be filed with the Secretary of State by the July 31<sup>st</sup> deadline.

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After discussion, upon a motion duly made by Director Burns, seconded by Director Phillips, and upon vote unanimously carried, the Board approved the 2019 Draft Audit, subject to final legal review, and authorized staff to file same with the Secretary of State by July 31, 2020.

7. Manager Matters

A. Other

Mr. Urkoski mentioned that staff will schedule a New Board Member Orientation meeting sometime in July and details will follow. Shelby Clymer noted there is a \$100 stipend for meetings. She will follow up with the appropriate paperwork regarding the stipend.

Legal Matters

None.

Financial Matters

A. Review and Consider Acceptance of the March 31, 2020 Unaudited Draft Financial Statements

Ms. Clymer reviewed the Unaudited Draft Financial Statements with the Board. After discussion, upon a motion duly made by Director Burns, seconded by Director Japp, and upon vote unanimously carried, the Board accepted the March 31, 2020 Unaudited Draft Financial Statements.

Other Business

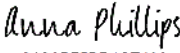
None.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 5:25 p.m.

The foregoing record constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,

DocuSigned by:  
  
84CAB75DD1CE48A...  
Secretary for the Meeting

## Certificate Of Completion

Envelope Id: CC56E964A59042B29BD5D0E1B421E717	Status: Completed
Subject: Please DocuSign: 4.A.1. June 10th minutes.pdf	
Client Name: North Range MD No. 1	
Client Number: 011-042159 OS01-2020	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 South 6th Street
	Suite 300
	Minneapolis, MN 55402
	Kathy.Suazo@claconnect.com
	IP Address: 67.137.57.251

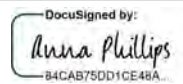
## Record Tracking

Status: Original	Holder: Kathy Suazo	Location: DocuSign
8/5/2020 2:24:21 PM	Kathy.Suazo@claconnect.com	

## Signer Events

Anna Phillips  
anna@phillipz.me  
Security Level: Email, Account Authentication (None)

## Signature



Signature Adoption: Pre-selected Style  
Using IP Address: 172.58.63.41  
Signed using mobile

## Timestamp

Sent: 8/5/2020 2:26:01 PM  
Viewed: 8/5/2020 2:52:49 PM  
Signed: 8/5/2020 2:53:18 PM

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Accepted: 6/16/2020 12:57:05 PM  
ID: d67a393d-270a-4ddd-bb2c-ef187a2de4f7

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/5/2020 2:26:01 PM
Certified Delivered	Security Checked	8/5/2020 2:52:49 PM
Signing Complete	Security Checked	8/5/2020 2:53:18 PM
Completed	Security Checked	8/5/2020 2:53:18 PM
Payment Events	Status	Timestamps
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