LETTER OF BUDGET TRANSMITTAL

Date: January <u>27,</u> 2021

To: Division of Local Government

1313 Sherman Street, Room 521

Denver, Colorado 80203

Attached are the 2021 budget and budget message for the NORTH RANGE METROPOLITAN DISTRICT NO. 4 Adams County, Colorado, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on November 12, 2020. If there are any questions on the budget, please contact:

CliftonLarsonAllen LLP
Attn: Matthew Urkoski, District Manager
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Telephone number: 303-779-5710
Matt.urkoski@claconnect.com

I, Matthew Urkoski, District Manager of the North Range Metropolitan District No. 4 hereby certify that the attached is a true and correct copy of the 2021 budget.



RESOLUTION ADOPTING BUDGET, IMPOSING MILL LEVY AND APPROPRIATING FUNDS

(2021)

The Board of Directors of North Range Metropolitan District No. 4 (the "**Board**"), City of Commerce City, Colorado (the "**District**") held a special] meeting via Zoom Teleconference on Thursday, November 12, 2020, at the hour of 1:00 P.M.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with § 29-1-106, C.R.S.

[Remainder of Page Intentionally Left Blank.]

NOTICE AS TO PROPOSED 2021 BUDGET

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PROOF OF PUBLICATION COMMERCE CITY SENTINEL EXPRESS ADAMS COUNTY STATE OF COLORADO

I, Gerald Healey, do solemnly swear that I am the Publisher of the Commerce City Sentinel Express the same is a weekly newspaper printed and published in the County of Adams, State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said county of Adams for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the act of March 3, 1879, or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado. That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the period of ONE consecutive insertion(s) and that the first publication of said notice was in the issue of newspaper, dated 3rd day of November, 2020 the last on the 3rd day of November, 2020

/s/ Gerald Healey

Publisher, Subscribed and sworn before me, this 3rd day of November 2020

> Bobi Lopez Notary Public State of Colorado Notary ID 20024002511 My Commission Expires March 26, 2023

NOTICE OF PUBLIC HEARING
ON THE PROPOSED
2021 BUDGET
AND
NOTICE OF PUBLIC HEARING ON
THE AMENDED
2020 BUDGET

NOTICE IS HEREBY GIVEN that the Boards of Directors (the "Boards") of the NORTH RANGE METRO-POLITAN DISTRICT NO. 4 AND NORTH RANGE METROPOLITAN DISTRICT NO. 5 (collectively the "Districts"), will hold a joint meeting of the Districts on Thursday, November 12, 2020 at 1:00 P.M., for the purpose of conducting such business as may come before the Boards. Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

Join Zoom Meeting https://zoom.us/j/97626160303 +1-669-900-9128 Meeting ID: 976 2616 0303

This meeting is open to the public Pursuant to § 24-6-402(2)(c), C.R.S., the agenda for any meeting may be obtained by visiting www.whitebearankele.com* or, alternatively, by calling (303) 858-1800.

NOTICE IS HEREBY GIVEN that proposed 2021 budgets have been submitted to the Boards of Directors (the "Boards") of the NORTH RANGE METROPOLITAN DISTRICT NO. 4 AND NORTH RANGE METROPOLITAN DISTRICT NO. 5 (the "Districts"). A copy of each of the proposed budgets is on file in the office of CliffonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado, where the same are open for public inspection.

NOTICE IS FURTHER GIVEN that amendments to the 2020 budgets have been submitted to the Districts. A copy of each of the proposed amended budgets is on file in the office of CliftonLarsonAllen LLP, 8390 E. Crescent Parkway, Suite 300, Greenwood Village, Colorado, where the same are open for public inspection.

Such proposed budgets and amended budgets will be considered at a public hearing during a joint meeting of the Districts to be field on Thursday, November 12, 2020 at 1:00 P.M. Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Public Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

Join Zoom Meeting https://zoom.us/j/97626160303 +1-669-900-9128 Meeting ID: 976 2616 0303

Any interested elector of the Districts may file or register any objections to the proposed budgets or amended budgets at any time prior to final adoption of the budgets and amended budgets by the governing body of the District.

BY ORDER OF THE BOARDS OF DIRECTORS: NORTH RANGE METROPOLITAN DISTRICT NO. 4 AND NORTH RANGE METROPOLITAN DISTRICT NO. 5

> /s/ WHITE BEAR ANKELE TANAKA & WALDRON Attorneys at Law

Publish in: The Commerce City Sentinel Publish on: November 3, 2020 00027K9 A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021.

WHEREAS, the Board has authorized its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 12, 2020, interested electors were given the opportunity to file or present any objections to said proposed budget at any time prior to final adoption of the budget by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. <u>Adoption of Budget</u>. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2021. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 1 shall be deemed ratified by the Board.

Section 2. <u>Levy for General Operating Expenses</u>. For the purpose of meeting all general operating expenses of the District during the 2021 budget year, there is hereby levied a tax of 24.320 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. <u>Levy for Debt Service Obligations</u>. For the purposes of meeting all debt service obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000

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mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. <u>Levy for Contractual Obligation Expenses</u>. For the purposes of meeting all contractual obligations of the District during the 2021 budget year, there is hereby levied a tax of 63.986 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. <u>Levy for Capital Project Expenses</u>. For the purposes of meeting all capital project obligations of the District during the 2021 budget year, there is hereby levied a tax of 0.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. <u>Certification to County Commissioners</u>. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of Adams County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 7. <u>Appropriations</u>. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

Section 8. <u>Filing of Budget and Budget Message</u>. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

Section 9. <u>Budget Certification</u>. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

[Remainder of page intentionally left blank.]

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ADOPTED THIS 12th DAY OF November, 2020.

NORTH RANGE METROPOLITAN DISTRICT NO. 4

DocuSigned by:

Tim Roberts

1C278D48EC6D41E...

Officer of the District

ATTEST:

DocuSigned by:

Tursa kurshisnik

1E26899D1599464...

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON Attorneys at Law

Docusigned by:

Listen Bear

1D49665F0E7344B...

General Counsel to the District

STATE OF COLORADO COUNTY OF ADAMS NORTH RANGE METROPOLITAN DISTRICT NO. 4

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held on November 12, 2020, via Zoom Teleconference as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 12th day of November, 2020.

Teresa kurshisnik 1E26899D1599464...

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EXHIBIT A BUDGET DOCUMENT BUDGET MESSAGE

NORTH RANGE METROPOLITAN DISTRICT NO. 4 ANNUAL BUDGET FOR THE YEAR ENDING DECEMBER 31, 2021

NORTH RANGE METROPOLITAN DISTRICT NO. 4 SUMMARY 2021 BUDGET

WITH 2019 ACTUAL AND 2020 ESTIMATED For the Years Ended and Ending December 31,

	ACTUAL 2019	ES	STIMATED 2020	E	BUDGET 2021
BEGINNING FUND BALANCES	\$ 1,205	\$	1,235	\$	1,235
REVENUES Property taxes Specific ownership taxes Interest Income Other income	21 1 30		505 30 12		464 33 6 60
Total revenues Total funds available	52 1,257		547 1,782		563 1,798
EXPENDITURES General Fund Debt Service Fund	6 16		161 386		153 410
Total expenditures	22		547		563
Total expenditures and transfers out requiring appropriation	22		547		563
ENDING FUND BALANCES	\$ 1,235	\$	1,235	\$	1,235
EMERGENCY RESERVE TOTAL RESERVE	\$ 100 100	\$	100 100	\$	100 100

NORTH RANGE METROPOLITAN DISTRICT NO. 4 PROPERTY TAX SUMMARY INFORMATION 2021 BUDGET

WITH 2019 ACTUAL AND 2020 ESTIMATED For the Years Ended and Ending December 31,

		ACTUAL	ES	STIMATED	E	BUDGET
		2019		2020		2021
ASSESSED VALUATION	\$	10	c	10	Ф	10
Agricultural State assessed	Ф	10	\$	10 60	\$	10 1,620
Personal property		210		5,650		3,630
Certified Assessed Value	\$	230	\$	5,720	\$	5,260
MILL LEVY		04.704		04.000		04.000
General Debt Service		24.764 63.541		24.320 63.985		24.320 63.986
		88.305		88.305		88.306
Total mill levy		00.303		00.303		00.300
PROPERTY TAXES						
General	\$	6	\$	139	\$	128
Debt Service		15		366		336
Levied property taxes		21		505		464
Adjustments to actual/rounding		-		-		-
Budgeted property taxes	\$	21	\$	505	\$	464
BUDGETED PROPERTY TAXES						
General	\$	6	\$	139	\$	128
Debt Service	Ψ	15	*	366	*	336
	\$	21	\$	505	\$	464

NORTH RANGE METROPOLITAN DISTRICT NO. 4 GENERAL FUND 2021 BUDGET

WITH 2019 ACTUAL AND 2020 ESTIMATED For the Years Ended and Ending December 31,

	II .	CTUAL 2019	ES	TIMATED 2020	В	UDGET 2021
BEGINNING FUND BALANCE	\$	1,205	\$	1,235	\$	1,235
REVENUES						
Property taxes		6		139		128
Specific ownership taxes		-		10		9
Interest income		30		12		6
Other income		-		-		10
Total revenues		36		161		153
Total funds available		1,241		1,396		1,388
EXPENDITURES						
General and administrative						
Transfer to Reunion		6		159		141
County Treasurer's fees		-		2		2
Contingency		-		-		10
Total expenditures		6		161		153
Total expenditures and transfers out						
requiring appropriation		6		161		153
ENDING FUND BALANCE	\$	1,235	\$	1,235	\$	1,235
EMERGENCY RESERVE	\$	100	\$	100	\$	100
TOTAL RESERVE	\$	100	\$	100	\$	100

NORTH RANGE METROPOLITAN DISTRICT NO. 4 DEBT SERVICE FUND 2021 BUDGET

WITH 2019 ACTUAL AND 2020 ESTIMATED For the Years Ended and Ending December 31,

	ACTUAL 2019	ESTIM 202		BUDGE 2021	
BEGINNING FUND BALANCE	\$ -	\$	-	\$	-
REVENUES					
Property taxes	15		366		336
Specific ownership taxes	1		20		24
Other income	-		-		50
Total revenues	16		386		410
Total funds available	 16		386		410
EXPENDITURES					
General and administrative					
MLEPA payment to Reunion	16		381		355
County Treasurer's fees	-		5		5
Contingency	-		-		50
Total expenditures	 16		386		410
Total expenditures and transfers out					
requiring appropriation	16		386		410
ENDING FUND BALANCE	\$ -	\$	-	\$	

NORTH RANGE METROPOLITAN DISTRICT NO. 4 2021 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Services Provided

North Range Metropolitan District No.4 (the "District"), a quasi-municipal corporation and political subdivision of the State of Colorado was organized by Court Order and Decree of the District Court on December 27, 2000, and is governed pursuant to provisions of the Colorado Special District Act, Title 32, Article I, Colorado Revised Statutes. The District was organized in conjunction with North Range Metropolitan Districts Nos. 1, 2, 3, and 5 (collectively "NRMD's"), and the Reunion Metropolitan District ("Reunion"). Reunion and the NRMD's have entered into intergovernmental agreements whereby Reunion provides the construction for street improvements, storm drainage improvements, safety protection facilities, parks and recreation facilities and water and wastewater improvements. The service plan anticipates that Reunion will be responsible for managing the construction, operation, and maintenance of such improvements and facilities and that the NRMD's will provide the necessary funding to Reunion.

The District has no employees and all administrative functions are contracted.

The District prepares its budget on the modified accrual basis of accounting and in accordance with the requirements of Colorado Revised Statutes C.R.S 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Revenue

Property Taxes

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

The calculation of the taxes levied is displayed on the Property Tax Summary page of the Budget at the adopted total mill levy.

Specific Ownership Taxes

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The budget assumes that the District's share will be equal to approximately 7% of the property taxes collected by the General Fund and the Debt Service Fund.

Interest Income

Interest earned on the District's available funds has been estimated based on an average interest rate of approximately .50%.

NORTH RANGE METROPOLITAN DISTRICT NO. 4 2021 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

Expenditures

Intergovernmental Expenditure - Operations

Pursuant to intergovernmental agreements, the District will remit revenues to Reunion in order to pay the Districts operational cost which may include legal, management, accounting, insurance, and meeting expenses.

MLEPA payment to Reunion

On June 3, 2016, and as amended on May 1, 2017, the District entered into a Mill Levy Equalization and Pledge Agreement (MLEPA) with Reunion, District No. 1, District No. 2, and District No. 3 (collectively, the "MLEPA Districts" and individually, a "MLEPA District") in order to promote the integrated plan of development set forth in the Service Plans for the MLEPA Districts. The MLEPA is intended to ensure an equitable allocation among the MLEPA Districts of the costs of acquiring, installing, constructing, designing, administering, financing, operating, and maintaining streets, water, sanitation and various other public improvements (collectively, the "Public Improvements") and services, as well as covenant enforcement services within Reunion.

Pursuant to the MLEPA, each applicable North Range District agrees to impose an Equalization Mill Levy consisting of the Debt Service Mill Levy plus the Operations and Maintenance Mill Levy in order to pay the Developer Debt, the Senior Bonds, the Reunion Debt, and the operations and maintenance costs of the Districts. The MLEPA generally defines the term "Developer Debt" as (i) amounts owed to the Developer by any applicable North Range District for advancing of guaranty payments on the Senior Bonds, for the provision of Public Improvements or for advancing of amounts to fund operations shortfalls and (ii) any other repayment obligations incurred by the MLEPA Districts in connection with advances made by the Developer to the MLEPA Districts for the purpose of paying the costs of designing, acquiring, installing, and constructing the Public Improvements or paying the operations and maintenance costs of the MLEPA Districts. The MLEPA generally defines the term "Senior Bonds" as all bonds issued by the North Range Districts, now or in the future, which bonds shall be senior to any obligations of the North Range Districts under the MLEPA. The term "Reunion Debt" generally means all bonds, agreements or other financial obligations issued or incurred by Reunion or assumed by Reunion from any North Range District, specifically including the 2017 Reunion Bonds.

The District has levied the required operations and debt services mill levies under the MLEPA and will transfer Surplus Debt Mill Levy Revenues to Reunion.

Debt and Leases

The District has neither outstanding debt nor any capital or operating leases.

Reserves

Emergency Reserve

The District has provided for an Emergency Reserve equal to at least 3% of fiscal year spending, as defined under TABOR.

This information is an integral part of the accompanying budget.

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners ¹ of Adams County				, Colorado.
On behalf of the North Range Metropolitan District No. 4	4			,
(1	axing entity) ^A			
the Board of Directors	B			
of the North Range Metropolitan District No. 4	governing body) ^B			
	ocal government) ^C			
Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 5,260 (GROSS ^D) assessed valuation of:	assessed valuation, Lin	ne 2 of the Certific	ation of Val	uation Form DLG 57 ^E)
	ssessed valuation, Line UE FROM FINAL C			nation Form DLG 57) JATION PROVIDED
multiplied against the NET assessed valuation of:	BY ASSESSOR N	O LATER THA	N DECEM	BER 10
Submitted: 12/09/2020 for (no later than Dec. 15) (mm/dd/yyyy)	budget/fiscal y	year	2021 (yyyy)	·
(min acc)			(33337	
PURPOSE (see end notes for definitions and examples)	LEVY ²		F	REVENUE ²
1. General Operating Expenses ^H	24.320	mills	\$	128
2. <minus></minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I	<	> mills	\$<	>
SUBTOTAL FOR GENERAL OPERATING:	24.320	mills	\$	128
3. General Obligation Bonds and Interest ^J		mills	\$	
4. Contractual Obligations ^K	63.986	mills	\$	336
5. Capital Expenditures ^L		mills	\$	
6. Refunds/Abatements ^M		mills	\$	
7. Other ^N (specify):		mills	\$	
		mills	\$	
TOTAL: Sum of General Operating Subtotal and Lines 3 to 7	88.306	mills	\$	464
Contact person: (print) Shelby Clymer	Daytime phone: (2	303) 779-57	710	
Signed: Well Clipse	_ 1	ccountant fo		strict
Include one copy of this tax entity's completed form when filing the local gove Division of Local Government (DLG), Room 521, 1313 Sherman Street, Deny				

DLG 70 (Rev.6/16) Page 1 of 4

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.

² Levies must be rounded to <u>three</u> decimal places and revenue must be calculated from the total <u>NET assessed valuation</u> (Line 4 of Form DLG57 on the County Assessor's **FINAL** certification of valuation).

CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BOND 1.	Purpose of Issue: Series: Date of Issue: Coupon Rate: Maturity Date: Levy: Revenue:		
2.	Purpose of Issue: Series: Date of Issue: Coupon Rate: Maturity Date: Levy:		
	Revenue:		
CONT 3.	FRACTS ^K : Purpose of Contract: Title: Date:	Debt repayment Mill Levy Equalization and Pledge Agreement June 3, 2016	
	Principal Amount: Maturity Date: Levy: Revenue:	n/a n/a 63.986 \$336	
4.	Purpose of Contract:		
	Title:		
	Date:		
	Principal Amount:		
	Maturity Date:		
	Levy: Revenue:		
	Revenue:		

Use multiple copies of this page as necessary to separately report all bond and contractual obligations per 32-1-1603, C.R.S.

Page 2 of 4 DLG 70 (Rev.6/16)



Certificate Of Completion

Envelope Id: 3221D0A73D2640C8AFF47A629EC12F50

Subject: Please DocuSign: 9.B.1. NR 4 Budget Resolution.pdf

Client Name: North Range MD No. 4 Client Number: 011-042159-OS01-2020

Source Envelope:

Document Pages: 6 Signatures: 4 Certificate Pages: 5 Initials: 0

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator: Kathy Suazo

Status: Completed

220 South 6th Street

Suite 300

Minneapolis, MN 55402 Kathy.Suazo@claconnect.com IP Address: 67.137.57.251

Sent: 11/17/2020 9:15:44 AM

Viewed: 11/20/2020 12:46:23 PM

Signed: 11/20/2020 12:46:33 PM

Sent: 11/20/2020 12:46:34 PM

Record Tracking

Status: Original

11/17/2020 9:13:08 AM

Holder: Kathy Suazo

Kathy.Suazo@claconnect.com

Location: DocuSign

Timestamp

Signer Events

Tim Roberts

tim.roberts@sheahomes.com

President

Security Level: Email, Account Authentication

(None)

Tim Roberts 1C278D48EC6D41E...

Signature

Signature Adoption: Pre-selected Style

Using IP Address: 72.42.74.209

Electronic Record and Signature Disclosure:

Accepted: 11/20/2020 12:46:23 PM

ID: b40a1796-103b-4c6c-9f40-be5408058086

Teresa Kershisnik

terri.kershisnik@sheahomes.com

Security Level: Email, Account Authentication

(None)

teresa kershisnik 1E26899D1699464

Signature Adoption: Pre-selected Style Using IP Address: 208.46.68.122

Viewed: 11/20/2020 1:12:47 PM Signed: 11/20/2020 1:12:56 PM

Electronic Record and Signature Disclosure:

Accepted: 11/18/2020 12:27:01 PM

ID: 99fa1710-820a-40bf-870d-8c7ed84eeb40

Kristen Bear

kbear@wbapc.com

Security Level: Email, Account Authentication

(None)

teristen Bear 1D49665F0F7344B

Signature Adoption: Pre-selected Style Using IP Address: 73.243.158.245

Sent: 11/20/2020 1:12:58 PM Viewed: 11/20/2020 2:56:35 PM Signed: 11/20/2020 2:56:43 PM

Electronic Record and Signature Disclosure:

Accepted: 11/20/2020 2:56:35 PM

ID: c0d2d033-43d8-4b19-9d53-dfec6bb8cef1

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Summary Events Envelope Sent	Status Hashed/Encrypted	Timestamps 11/17/2020 9:15:44 AM
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Envelope Sent	Hashed/Encrypted	11/17/2020 9:15:44 AM
Envelope Sent Certified Delivered	Hashed/Encrypted Security Checked	11/17/2020 9:15:44 AM 11/20/2020 2:56:35 PM
Envelope Sent Certified Delivered Signing Complete	Hashed/Encrypted Security Checked Security Checked	11/17/2020 9:15:44 AM 11/20/2020 2:56:35 PM 11/20/2020 2:56:43 PM

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

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How to contact CliftonLarsonAllen LLP:

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