

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING/BUDGET HEARING
OF THE BOARDS OF DIRECTORS OF THE
NORTH RANGE METROPOLITAN DISTRICT NO. 1
NORTH RANGE METROPOLITAN DISTRICT NO. 1, SUBDISTRICT NO. 1
NORTH RANGE METROPOLITAN DISTRICT NO. 1, SUBDISTRICT NO. 2
HELD
NOVEMBER 19, 2020**

A special meeting of the Boards of Directors of the North Range Metropolitan District No. 1, North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No. 1, Subdistrict No. 2 was held Thursday, November 19, 2020, at 3:00 p.m. Due to current circumstances related to COVID-19, this meeting was held electronically via ZOOM. The meeting was open to the public.

In attendance were Directors:

Roger Japp
Anna Phillips
Susan Good
Douglas Burns
Thomas Mueller

Also in attendance were:

Matthew Urkoski, Anna Jones and Shelby Clymer; CliftonLarsonAllen LLP
Kristen Bear, Esq.; White Bear Ankele Tanaka & Waldron P.C.
Brett Price; Reunion Metropolitan District Board Members
AJ Heiser and Tiffanie Graham; North Range Metropolitan District No. 2 and North Range Metropolitan District No. 2, Subdistrict No. 1 Board Members
Keely Thompson; CUP Colorado

Call to Order

Director Mueller called the meeting to order at 5:26 p.m.

Declaration of Quorum

A quorum was confirmed.

Disclosures and Potential Conflicts of Interest

The Boards discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Boards of Directors and to the Secretary of State. Ms. Bear noted that all Directors' Disclosure Statements have been filed. The Boards noted that there are no additional conflicts to those filed with the Secretary of State pursuant to statute.

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Approve Agenda After discussion, upon a motion duly made by Director Burns, seconded by Director Japp, and upon vote unanimously carried, the Boards approved the agenda as presented.

Public Comments None.

CONSENT AGENDA

- A. North Range Metropolitan District No. 1, North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No. 1, Subdistrict No. 2
 - 1. Review and Approve Minutes of the August 4, 2020 and October 20, 2020 Special Meetings

After discussion, upon a motion duly made by Director Japp, seconded by Director Burns, and upon vote unanimously carried, the Boards approved the Consent Agenda.

Financial Matters

- A. Review and Consider Acceptance of the September 30, 2020 Unaudited Draft Financial Statements

Ms. Clymer reviewed Financial Statements with the Boards. After review and discussion, upon a motion duly made by Director Burns, seconded by Director Phillips, and upon vote unanimously carried, the Boards accepted the September 30, 2020 Unaudited Financial Statements.

- B. 2020 Budget Amendment

- 1. Consider Adoption of Resolution Amending 2020 Budget

Upon a motion duly made by Director Burns, the public hearing on the North Range Metropolitan District No. 1 amendment of the 2020 budget was opened at 5:34 p.m. As there were no public present, Director Phillips closed the public hearing at 5:35 p.m.

Ms. Clymer reviewed the amendment to the 2020 budget. After discussion, upon a motion duly made by Director Burns, seconded by Director Good, and upon vote unanimously carried, the North Range Metropolitan District No. 1 Board approved the 2020 amended budget and adopted the Resolution Amending the 2020 Budget.

- C. 2021 Budget Hearing

- 1. Consider Adoption of 2021 Budget Resolution for North Range Metropolitan District No. 1

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2. Consider Adoption of 2021 Budget Resolution for North Range Metropolitan District No. 1, Subdistrict No. 1
3. Consider Adoption of 2021 Budget Resolution for North Range Metropolitan District No. 1, Subdistrict No. 2

Upon a motion duly made by Director Burns, the Boards opened the public hearing at 5:36 p.m. Upon a motion duly made by Director Good, the Boards closed the public hearing at 5:37 p.m.

Ms. Clymer reviewed the 2021 budgets with the Boards. After review and discussion, upon a motion duly made by Director Burns, seconded the Director Good, and upon vote unanimously carried, the North Range Metropolitan District No. 1 Board approved the 2021 budget and adopted the 2021 Budget Resolution.

After review and discussion, upon a motion duly made by Director Burns, seconded the Director Good, and upon vote unanimously carried, the North Range Metropolitan District No. 1, Subdistrict No. 1 Board approved the 2021 budget and adopted the 2021 Budget Resolution with a mill levy of 1.000.

After review and discussion, upon a motion duly made by Director Burns, seconded the Director Good, and upon vote unanimously carried, the North Range Metropolitan District No. 1, Subdistrict No. 2 Board approved the 2021 budget and adopted the 2021 Budget Resolution.

- D. Consider Amendment to Joint Resolution Concerning the Imposition of a Maintenance Fee – North Range Metropolitan District No. 1, Subdistrict No. 2

Ms. Clymer reviewed the Amendment with the Boards. After discussion, upon a motion duly made by Director Burns, seconded by Director Good, and upon vote unanimously carried, the Boards approved the Amendment to the Joint Resolution Concerning the Imposition of Maintenance Fees.

- E. Consider Approval of Auditor Proposal for 2020 Audit

Ms. Clymer reviewed the Proposal with the Boards. After discussion, upon a motion duly made by Director Good, seconded by Director Japp, and upon vote unanimously carried, the Boards approved the proposal for the 2020 audit with Haynie and Company. Director Japp reiterated that a change of auditors for the 2021 audit might be prudent.

6. Manager Matters

- A. Discuss 2021 Regular Meeting Dates [February __, May __, August __ and November __, 2021]

Mr. Urkoski reviewed the proposed meeting dates for 2021 being consistent with those of the Reunion Metropolitan District. Upon a motion duly made by Director

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Burns, seconded by Director Good, and upon vote unanimously carried, the Boards approved the proposed meeting dates and times.

B. Consider Adoption of 2021 Annual Administrative Resolution

Ms. Bear reviewed the Resolution with the Boards. Director Good proposed a posting location for notices at Chambers and Heartland Drive be added to the Resolution. After discussion, upon a motion duly made by Director Burns, seconded by Director Good, and upon vote unanimously carried, the Boards adopted the 2021 Annual Administrative Resolution, subject to the revision of the additional posting location.

C. Consider Approval of Property and Liability Schedule and Limits

Mr. Urkoski reviewed the schedule with the Boards. Upon a motion duly made by Director Japp, seconded by Director Burns, and upon vote unanimously carried, the Boards approved the property and liability schedule and limits.

D. Ratify 2019 Annual Report

Mr. Urkoski reviewed the 2019 Annual Report with the Boards. Upon a motion duly made by Director Japp, seconded by Director Good, and upon vote unanimously carried, the Boards ratified approval of the 2019 Annual Report.

E. Consider Approval of 2021 Extension to Management Agreement among Reunion Metropolitan District, North Range Metropolitan District No. 1 and Reunion Homeowners Association

Mr. Urkoski reviewed the Agreement with the Boards. After discussion, upon a motion duly made by Director Burns, seconded by Director Mueller, and upon vote unanimously carried, the Boards approved the 2021 Extension to the Management Agreement among Reunion Metropolitan District, North Range Metropolitan District No. 1 and Reunion Homeowners Association.

Legal Matters

A. Consider Approval of Resolution Adopting an Electronic Signature Policy

Ms. Bear reviewed the Resolution with the Boards. After discussion, upon a motion duly made by Director Good, seconded by Director Burns, and upon vote unanimously carried, the Boards approved the Resolution Adopting an Electronic Signature Policy.

Engineer Matters

None.

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Other Business

None.

Adjournment

There being no further business to come before the Boards, Director Mueller adjourned the meeting at 5:55 p.m.

The foregoing record constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,

DocuSigned by:

Anna Phillips

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Secretary for the Meeting

Certificate Of Completion

Envelope Id: C635C166D54549D8BA5FAB36C6ABFB12

Status: Completed

Subject: Please DocuSign: 11-19-20 Minutes (NR1).pdf

Client Name: North Range MD No. 1

Client Number: 011-042159-OS01-2021

Source Envelope:

Document Pages: 5

Signatures: 1

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Kathy Suazo

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220 South 6th Street

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Suite 300

Time Zone: (UTC-06:00) Central Time (US & Canada)

Minneapolis, MN 55402

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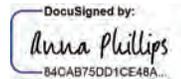
Signer Events

Anna Phillips

anna@phillipz.me

Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Pre-selected Style

Using IP Address: 172.58.60.122

Signed using mobile

Timestamp

Sent: 2/12/2021 3:17:01 PM

Viewed: 2/12/2021 3:56:48 PM

Signed: 2/12/2021 3:57:00 PM

Electronic Record and Signature Disclosure:

Accepted: 6/16/2020 12:57:05 PM

ID: d67a393d-270a-4ddd-bb2c-ef187a2de4f7

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

2/12/2021 3:17:01 PM

Certified Delivered

Security Checked

2/12/2021 3:56:48 PM

Signing Complete

Security Checked

2/12/2021 3:57:00 PM

Completed

Security Checked

2/12/2021 3:57:00 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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