

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING/BUDGET HEARING
OF THE BOARDS OF DIRECTORS OF THE
NORTH RANGE METROPOLITAN DISTRICT NO. 2 and
NORTH RANGE METROPOLITAN DISTRICT NO. 2, SUBDISTRICT NO. 1
HELD
NOVEMBER 19, 2020**

A special meeting of the Boards of Directors of the North Range Metropolitan District No. 2 and North Range Metropolitan District No. 2, Subdistrict No. 1 was held Thursday, November 19, 2020, at 3:00 p.m. Due to current circumstances related to COVID-19, this meeting was held electronically via ZOOM. The meeting was open to the public.

In attendance were Directors:

Brett Price
AJ Heiser
Tiffany Graham

Also in attendance were:

Matthew Urkoski, Anna Jones and Shelby Clymer; CliftonLarsonAllen
LLP
Kristen Bear, Esq.; White Bear Ankele Tanaka & Waldron P.C.
Susan Good and Thomas Mueller, North Range Metropolitan District No.
1, North Range Metropolitan District No. 1, Subdistrict No. 1 and North
Range Metropolitan District No. 1, Subdistrict No. 2 Board Members
Keely Thompson,; CUP Colorado

Call to Order

Director Heiser called the meeting to order at 5:56 p.m.

Declaration of
Quorum

A quorum was confirmed. The absence of Directors Reed and Rau were excused.

Disclosures and
Potential Conflicts
of Interest

The Boards discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Bear noted that all Directors' Disclosure Statements have been filed. The Boards noted that there are no additional conflicts to those filed with the Secretary of State pursuant to statute.

Approve Agenda

After discussion, upon a motion duly made by Director Heiser, seconded by Director Price, and upon vote unanimously carried, the Boards approved the agenda as presented.

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Public Comments None.

CONSENT AGENDA

- A. North Range Metropolitan District No. 2 and North Range Metropolitan District No. 2, Subdistrict No. 1
 - 1. Review and Approve Minutes of the July 20, 2020, August 4, 2020 and October 20, 2020 Special Meetings

After discussion, upon a motion duly made by Director Price, seconded by Director Heiser, and upon vote unanimously carried, the Boards approved the Consent Agenda.

Financial Matters

- A. Review and Consider Acceptance of the September 30, 2020 Unaudited Draft Financial Statements

Ms. Clymer reviewed Financial Statements with the Boards. After review and discussion, upon a motion duly made by Director Price, seconded by Director Graham, and upon vote unanimously carried, the Boards accepted the September 30, 2020 Unaudited Financial Statements.

- B. 2020 Budget Amendment

- 1. Consider Adoption of 2020 Amended Budget Resolution for North Range Metropolitan District No. 2, Subdistrict No. 1

Upon a motion duly made by Director Heiser, the public hearing on the amendment of the 2020 budget was opened at 6:02. As there were no public present, Director Heiser closed the public hearing at 6:03 p.m.

Ms. Clymer reviewed the 2020 budget amendment with the Board. After discussion, upon a motion duly made by Director Price, seconded by Director Heiser, and upon vote unanimously carried, the North Range Metropolitan District No. 2, Subdistrict No. 1 Board approved the 2020 amended budget and adopted the Resolution Amending the 2020 Budget.

- C. 2021 Budget Hearing

- 1. Consider Adoption of 2021 Budget Resolution for North Range Metropolitan District No. 2
- 2. Consider Adoption of 2021 Budget Resolution for North Range Metropolitan District No. 2, Subdistrict No. 1

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Upon a motion duly made by Director Heiser, the public hearing on the 2020 budgets was opened 6:03 p.m. Upon a motion duly made by Director Heiser, the Boards closed the public hearing at 6:06 p.m.

Ms. Clymer reviewed the 2021 budgets with the Boards. After review and discussion, upon a motion duly made by Director Price, seconded the Director Heiser, and upon vote unanimously carried, the North Range Metropolitan District No. 2 Board approved the 2021 budget and adopted the 2021 Budget Resolution.

After review and discussion, upon a motion duly made by Director Price, seconded the Director Heiser, and upon vote unanimously carried, the North Range Metropolitan District No. 2, Subdistrict No. 1 Board approved the 2021 budget and adopted the 2021 Budget Resolution.

- D. Consider Amendment to Joint Resolution Concerning the Imposition of a Maintenance Fee – North Range Metropolitan District No. 2, Subdistrict No. 1

Ms. Clymer reviewed the Amendment with the Board. After discussion, upon a motion duly made by Director Price, seconded by Director Heiser, and upon vote unanimously carried, the North Range Metropolitan District No. 2, Subdistrict No. 1 Board approved the Amendment to the Joint Resolution Concerning the Imposition of Maintenance Fees.

- E. Consider Approval of Auditor Proposal for 2020 Audit

Ms. Clymer reviewed the Proposal with the Boards. After discussion, upon a motion duly made by Director Price, seconded by Director Heiser, and upon vote unanimously carried, the Boards approved the proposal for the 2020 audit with Haynie and Company.

6. Manager Matters

- A. Discuss 2021 Regular Meeting Dates [February __, May __, August __ and November __, 2021]

Mr. Urkoski reviewed the proposed meeting dates for 2021 to be consistent with those of the Reunion Metropolitan District. Upon a motion duly made by Director Heiser, seconded by Director Price, and upon vote unanimously carried, the Boards approved the proposed meeting dates and times.

- B. Consider Adoption of 2021 Annual Administrative Resolution

Ms. Bear reviewed the Resolution with the Boards. After discussion, upon a motion duly made by Director Heiser, seconded by Director Price, and upon vote unanimously carried, the Boards adopted the 2021 Annual Administrative Resolution.

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C. Consider Approval of Property and Liability Schedule and Limits

Mr. Urkoski reviewed the schedule with the Boards. Upon a motion duly made by Director Heiser, seconded by Director Graham, and upon vote unanimously carried, the Boards approved the property and liability schedule and limits.

D. Ratify 2019 Annual Report

Mr. Urkoski reviewed the 2019 Annual Report with the Boards. Upon a motion duly made by Director Price, seconded by Director Heiser, and upon vote unanimously carried, the Boards ratified approval of the 2019 Annual Report.

Legal Matters

A. Consider Approval of Resolution Adopting an Electronic Signature Policy

Ms. Bear reviewed the policy with the Board. Following discussion, upon motion duly made by Director Price, seconded by Director Heiser, and upon vote unanimously carried, the Board approved the Resolution Adopting an Electronic Signature Policy.

Engineer Matters

None.

Other Business

None.

Adjournment

There being no further business to come before the Boards, upon a motion duly made by Director Heiser, seconded by Director Price, the Boards adjourned the meeting at 6:10 p.m.

The foregoing record constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,

DocuSigned by:
Brett Price
CA13C05C3EF1467...
Secretary for the Meeting

Certificate Of Completion

Envelope Id: 14508BCE052D4F569C05DD74ACD16971	Status: Completed
Subject: Please DocuSign: 11-19-20 Minutes (NR2).pdf	
Client Name: North Range MD No. 2	
Client Number: 011-042159-OS01-2021	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 South 6th Street
	Suite 300
	Minneapolis, MN 55402
	Kathy.Suazo@claconnect.com
	IP Address: 67.137.57.251

Record Tracking

Status: Original	Holder: Kathy Suazo	Location: DocuSign
2/12/2021 3:20:38 PM	Kathy.Suazo@claconnect.com	

Signer Events

Brett Price
 bprice@oakwoodhomesco.com
 Regional Vice President of Land Dev
 Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Pre-selected Style
 Using IP Address: 73.78.36.242

Timestamp

Sent: 2/12/2021 3:21:47 PM
 Viewed: 2/12/2021 3:22:10 PM
 Signed: 2/12/2021 3:22:25 PM

Electronic Record and Signature Disclosure:
 Accepted: 2/12/2021 3:22:10 PM
 ID: 2e07d104-6e71-4256-a521-5dd0a9d628fd

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/12/2021 3:21:47 PM
Certified Delivered	Security Checked	2/12/2021 3:22:10 PM
Signing Complete	Security Checked	2/12/2021 3:22:25 PM
Completed	Security Checked	2/12/2021 3:22:25 PM

Payment Events

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