

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTH RANGE METROPOLITAN DISTRICT NO. 1  
NORTH RANGE METROPOLITAN DISTRICT NO. 1,  
SUBDISTRICT NO. 1  
NORTH RANGE METROPOLITAN DISTRICT NO. 1,  
SUBDISTRICT NO. 2 (“DISTRICTS”)  
HELD  
MAY 4, 2021

A special meeting of the Boards of Directors of the North Range Metropolitan District No. 1, North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No. 1, Subdistrict No. 2 (referred to hereafter as the “Boards”) was convened on May 4, 2021 at 6:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Thomas Mueller, President  
Douglas Burns; Vice-President  
Susan Good, Treasurer  
Anna Phillips, Secretary

#### Also, In Attendance Were:

Trisha Harris; White Bear Ankele Tanaka & Waldron  
Matt Urkoski, Anna Jones, Shelby Clymer and Curtis Bourgooin;  
CliftonLarsonAllen LLP (“CLA”)  
Steve Follweiler and Raul Martinez; Reunion Metropolitan District  
Aaron Clutter; JR Engineering  
Jim Bogner; MSI  
Shannon Fuller; Haynie & Co.  
Kelly Leid, Brett Price and Teresa Kershisnik; Reunion Metropolitan District  
AJ Heiser, Tiffanie Graham and Brandon Reed; North Range MD No. 2; North  
Range MD No. 2, Subdistrict No. 1  
Ronna; resident  
Tyler W.; resident

### ADMINISTRATIVE MATTERS

**Call to order and approval of agenda:** Director Mueller called the meeting to order at 6:03 p.m. Upon a motion duly made by Director Burns, seconded by Director Good and, upon vote, unanimously carried, the Boards approved the agenda as presented.

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**Disclosures of potential conflicts of interest:** The Boards discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Boards were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Boards' members prior to this meeting in accordance with statute. It was noted by Attorney Harris that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting

**Quorum/Confirmation of Meeting Location/Posting of Notice:** A quorum was confirmed. The absence of Director Japp was excused.

The Boards entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Districts' Board meeting. The Boards determined that due to concerns regarding the spread of COVID-19 and the benefit to the control of the spread of the virus by limiting in-person contact, this meeting was conducted via Microsoft Teams and encouraged public participation via Microsoft Teams. The Boards further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the Districts' boundaries.

**Public Comment:** None.

### CONSENT AGENDA

**Minutes of February 2, 2021 special Board meeting:** The Boards reviewed the Minutes of the February 2, 2021 special Board meeting. Following review and discussion, upon a motion duly made by Director Good, seconded by Director Phillips and, upon vote, unanimously carried, the Boards approved the Minutes, as presented.

### FINANCIAL MATTERS

**Unaudited Financial Statements:** Ms. Clymer reviewed the unaudited financial statements for the period ending March 31, 2021 with the District No. 1 Board. Following discussion, upon motion a duly made by Director Good, seconded by Director Burns and, upon vote, unanimously carried, the District No. 1 Board accepted the unaudited financial statements.

**2020 Audit:** Ms. Clymer reviewed the status of the draft 2020 Audit with the District No. 1 Board. Following discussion, upon a motion duly made by Director Burns, seconded by Director Phillips and, upon vote, unanimously carried, the District No. 1 Board approved the 2020 Audit, subject to final legal review, and authorized execution of the Representations Letter.

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MANAGER  
MATTERS

**Other:** None.

LEGAL  
MATTERS

**Public Records Request Policy for North Range Metropolitan District No. 1, Subdistrict and North Range Metropolitan District No. 1, Subdistrict No. 2:** Attorney Harris reviewed the Policy with the Boards. Following discussion, upon a motion duly made by Director Burns, seconded by Director Good and, upon vote, unanimously carried, the Boards approved the Public Records Request Policy for North Range Metropolitan District No. 1, Subdistrict and North Range Metropolitan District No. 1, Subdistrict No. 2.

**Other:** None.

ENGINEER  
MATTERS

**Other:** None.

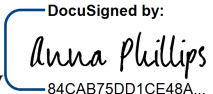
OTHER BUSINESS

**Other:** None.

ADJOURNMENT

There being no further business to come before the Boards at this time, the meeting was adjourned at 8:59 p.m.

Respectfully submitted,

By    
 DocuSigned by:  
Anna Phillips  
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Secretary for the Meeting

**Certificate Of Completion**

Envelope Id: 50B095F5300F4165B88A0E8D7BE3DE21	Status: Completed
Subject: Please DocuSign: 2.A. Minutes 05-04-21 (NR1) Final.pdf	
Client Name: North Range MD No. 1	
Client Number: 011-042159-OS01-2021	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 South 6th Street
	Suite 300
	Minneapolis, MN 55402
	Kathy.Suazo@claconnect.com
	IP Address: 67.137.57.251

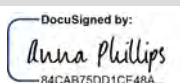
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8/10/2021 10:05:51 AM	Kathy.Suazo@claconnect.com	

**Signer Events**

Anna Phillips  
anna@phillipz.me  
Security Level: Email, Account Authentication (None)

**Signature**



Signature Adoption: Pre-selected Style  
Using IP Address: 172.58.204.193  
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**Timestamp**

Sent: 8/10/2021 10:07:12 AM  
Viewed: 8/10/2021 11:14:47 AM  
Signed: 8/10/2021 11:15:09 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 6/16/2020 12:57:05 PM  
ID: d67a393d-270a-4ddd-bb2c-ef187a2de4f7

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	8/10/2021 11:14:47 AM
Signing Complete	Security Checked	8/10/2021 11:15:09 AM
Completed	Security Checked	8/10/2021 11:15:09 AM

Payment Events	Status	Timestamps
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