

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTH RANGE METROPOLITAN DISTRICT NO. 2  
NORTH RANGE METROPOLITAN DISTRICT NO. 1,  
SUBDISTRICT NO. 1 (“DISTRICTS”)  
HELD  
MAY 4, 2021

A special meeting of the Boards of Directors of the North Range Metropolitan District No. 2 and North Range Metropolitan District No. 2, Subdistrict No. 1 (referred to hereafter as the “Boards”) was convened on May 4, 2021 at 6:00 p.m. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was held via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

AJ Heiser, President  
Brandon Reed, Vice-President  
Tiffanie Graham, Treasurer  
Brett Price, Secretary

#### Also, In Attendance Were:

Trisha Harris; White Bear Ankele Tanaka & Waldron  
Matt Urkoski, Anna Jones, Shelby Clymer and Curtis Bourgouin;  
CliftonLarsonAllen LLP (“CLA”)  
Steve Follweiler and Raul Martinez; Reunion Metropolitan District  
Aaron Clutter; JR Engineering  
Jim Bogner; MSI  
Shannon Fuller; Haynie & Co.  
Kelly Leid and Teresa Kershnik; Reunion Metropolitan District  
Thomas Mueller, Douglas Burns, Susan Good and Anna Phillips; North Range Metropolitan District No. 1; North Range Metropolitan District No. 1, Subdistrict No. 1 and North Range Metropolitan District No1, Subdistrict No. 2  
Ronna; resident  
Tyler W.; resident

### ADMINISTRATIVE MATTERS

**Call to order and approval of agenda:** Director Heiser called the meeting to order at 6:03 p.m. Upon a motion duly made by Director Heiser, seconded by Director Reed and, upon vote, unanimously carried, the Boards approved the agenda as presented.

**Disclosures of potential conflicts of interest:** The Boards discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of

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State. The members of the Boards were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Boards' members prior to this meeting in accordance with statute. It was noted by Attorney Harris that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting

**Quorum/Confirmation of Meeting Location/Posting of Notice:** A quorum was confirmed. The absence of Directors Rau and Graham were excused.

The Boards entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Districts' Board meeting. The Boards determined that due to concerns regarding the spread of COVID-19 and the benefit to the control of the spread of the virus by limiting in-person contact, this meeting was conducted via Microsoft Teams and encouraged public participation via Microsoft Teams. The Boards further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the Districts' boundaries.

**Public Comment:** None.

### CONSENT AGENDA

**Minutes of February 2, 2021 special Board meeting:** The Boards reviewed the Minutes of the February 2, 2021 special Board meeting. Following review and discussion, upon a motion duly made by Director Price, seconded by Director Reed and, upon vote, unanimously carried, the Boards approved the Minutes, as presented.

### FINANCIAL MATTERS

**Unaudited Financial Statements:** Ms. Clymer reviewed the unaudited financial statements for the period ending March 31, 2021 with the District No. 2 Board. Following discussion, upon a motion duly made by Director Heiser, seconded by Director Price and, upon vote, unanimously carried, the District No. 2 Board accepted the unaudited financial statements.

### **2020 Amended Budget Hearing:**

#### **Adoption of 2020 Amended Budget Resolution for North Range Metropolitan District No. 2, Subdistrict No. 1:**

Upon a motion duly made by Director Heiser, the public hearing on the amendment of the 2020 budget was opened at 9:06 p.m. As there were no public present, Director Heiser closed the public hearing at 9:07 p.m.

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Ms. Clymer reviewed the 2020 budget amendment with the Board. After discussion, upon a motion duly made by Director Price, seconded by Director Reed, and upon vote unanimously carried, the North Range Metropolitan District No. 2, Subdistrict No. 1 Board approved the 2020 amended budget and adopted the Resolution Amending the 2020 Budget.

**2020 Audit:** Ms. Clymer reviewed the status of draft 2020 Audit with the District No. 2 Board. Following discussion, upon a motion duly made by Director Heiser, seconded by Director Price and, upon vote, unanimously carried, the District No. 2 Board approved the 2020 Audit, subject to final legal review, and authorized execution of the Representations Letter.

### MANAGER MATTERS

**Other:** None.

### LEGAL MATTERS

**Joint Fee Resolution of the Board of Directors of Reunion Metropolitan District and North Range Metropolitan District No. 2 Concerning the Imposition of a Maintenance Fee:** Attorney Harris reviewed the Resolution with the District No. 2 Board. Following discussion, upon a motion duly made by Director Heiser, seconded by Director Reed and, upon vote, unanimously carried, the District No. 2 Board approved the Joint Fee Resolution of the Board of Directors of Reunion Metropolitan District and North Range Metropolitan District No. 2 Concerning the Imposition of a Maintenance Fee.

**Public Records Request Policy for North Range Metropolitan District No. 2, Subdistrict No. 1:** Attorney Harris reviewed the Policy with the Boards. Following discussion, upon a motion duly made by Director Heiser, seconded by Director Reed and, upon vote, unanimously carried, the Boards approved the Public Records Request Policy for North Range Metropolitan District No. 2, Subdistrict No. 1.

**Other:** None.

### ENGINEER MATTERS

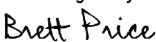
**Other:** None.

### OTHER BUSINESS

**Other:** None.

There being no further business to come before the Boards at this time, the meeting was adjourned at 9:21 p.m.

Respectfully submitted,

DocuSigned by:  
  
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Secretary for the Meeting

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**Signer Events**

Brett Price

bprice@oakwoodhomesco.com

Regional Vice President of Land Dev

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