

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING/BUDGET HEARING OF
THE BOARD OF DIRECTORS OF THE
NORTH RANGE METROPOLITAN DISTRICT NO. 3
("DISTRICT")
HELD
NOVEMBER 17, 2022

A special meeting/budget hearing of the Board of Directors of the North Range Metropolitan District No. 3 (referred to hereafter as the "Board") was convened on November 17, 2022 at 9:00 a.m. The meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Jim Hayes, President
Ross Blackmer, Secretary
Brett Price, Treasurer
Bruce Rau, Assistant Secretary

Also, In Attendance Were:

Trisha Harris, Esq.; White Bear Ankele Tanaka & Waldron
Matt Urkoski, Anna Jones, Shelby Clymer and Curtis Bourgooin;
CliftonLarsonAllen LLP ("CLA")
Matthew Ruhland, Esq. and David Greher, Esq.; Cockrel Ela Glesne Greher & Ruhland, PC
Raul Martinez; Reunion Metropolitan District

ADMINISTRATIVE MATTERS

Call to order and approval of agenda: Director Hayes called the meeting to order at 9:00 a.m. Upon a motion duly made by Director Rau, seconded by Director Hayes and, upon vote, unanimously carried, the Board approved the agenda as presented.

Disclosures of potential conflicts of interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Harris that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting

Quorum/Confirmation of Meeting Location/Posting of Notice: A quorum was confirmed. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board

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meeting. The Board determined to conduct the meeting via Microsoft Teams and encouraged public participation via Microsoft Teams. The Board further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Public Comment: None.

CONSENT AGENDA

Minutes of August 2, 2022 regular Board meeting:

2023 Insurance Renewal:

2021 Annual Report:

Website updates to meet the new Legislation deadline of January 1, 2023:

Mr. Urkoski reviewed the Consent Agenda with the Board. Following discussion, upon a motion duly made by Director Hayes, seconded by Director Price and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

FINANCIAL MATTERS

Unaudited Financial Statements: Mr. Bourgouin reviewed the unaudited financial statements for the period ending September 30, 2022 with the Board. Following discussion, upon a motion duly made by Director Rau, seconded by Director Hayes and, upon vote, unanimously carried, the Board accepted the September 30, 2022 unaudited financial statements.

Public Hearing on Amendment to 2022 Budget: Director Hayes opened the public hearing at 9:03 a.m. to consider an amendment to the 2022 Budget.

It was noted that publication of Notice stating that the Board would consider amendment of the 2022 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed at 9:04 a.m.

Mr. Bourgouin reported that an amendment to the 2022 budget was not needed.

Public Hearing on 2023 Budget: Director Hayes opened the public hearing at 9:05 a.m. to consider the proposed 2023 Budget and to discuss related issues.

It was noted that Notice stating that the Board would consider adoption of the 2023 budget and the date, time and place of the public hearing was published

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pursuant to statute. No written objections were received prior to the public hearing.

No public comments were received, and the public hearing was closed at 9:06 a.m.

Mr. Bourguin reviewed the 2023 Budget with the Board. Following discussion, upon a motion duly made by Director Rau, seconded by Director Blackmer and, upon vote, unanimously carried, the Board approved the 2023 Budget and adopted the Resolution Adopting the 2023 Budget.

Appoint Board member to sign the DLG-70 Certification of Tax Levies: Following discussion, the Board appointed the District Accountant to sign the DLG-70 Certification of Tax Levies.

CliftonLarsonAllen LLP statement(s) of work for 2023: Following discussion, upon a motion duly made by Director Rau, seconded by director Price and, upon vote, unanimously carried, the Board approved the CliftonLarsonAllen LLP statement(s) of work for 2023.

Engagement Letter from Haynie & Company for 2022 Audit Services: The Board requested that other proposals be solicited.

MANAGER MATTERS

2023 Regular Meeting Dates: Mr. Urkoski discussed the proposed 2023 meeting dates of the third Thursday of February, May, August and November at 1:00 p.m. Upon a motion duly made by Director Rau, seconded by Director Blackmer and, upon vote, unanimously carried, the Board accepted the 2023 meeting dates. The Board further requested scheduling a possible meeting on December 5, 2022 at 12:00 p.m. (if needed).

Other: None.

LEGAL MATTERS

Engagement Letter with Cockrel Ela Glesne Greher & Ruhland, PC as general counsel to the District: Attorney Harris reviewed the Engagement Letter with the Board. Following discussion, upon a motion duly made by Director Rau, seconded by Director Blackmer and, upon vote, unanimously carried, the Board approved the Engagement Letter with Cockrel Ela Glesne Greher & Ruhland, PC as general counsel to the District.

2023 Annual Administrative Resolution: Attorney Harris reviewed the 2023 Annual Administrative Resolution with the Board. Following discussion, upon a motion duly made by Director Rau, seconded by Director Hayes and, upon vote, unanimously carried, the Board adopted the 2023 Annual Administrative Resolution.

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Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election: Following review, upon a motion duly made by Director Rau, seconded by Director Price and, upon vote, unanimously carried, the Board adopted the Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election.

Other: None.

**ENGINEER
MATTERS**

Other: None.

OTHER BUSINESS

Other: None.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Rau, seconded by Director Price and, upon vote, unanimously carried, the Board adjourned the meet at 9:14 a.m.

Respectfully submitted,

By DocuSigned by:
Ross Blackmer
0A802698E08E46E...
Secretary for the Meeting

Certificate Of Completion

Envelope Id: 3AAE212878304D84A790260CDCC4BDD6	Status: Completed
Subject: North Range MD 3 : Minutes 11-17-2022 (NR3).pdf	
Client Name: North Range MD 3	
Client Number: A523274-OS01-2023	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Kathy Suazo
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Kathy.Suazo@claconnect.com
	IP Address: 24.9.186.151


Record Tracking

Status: Original 2/17/2023 10:19:15 AM	Holder: Kathy Suazo Kathy.Suazo@claconnect.com	Location: DocuSign
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Signer Events

Ross Blackmer
rblackmer@oakwoodhomesco.com
Business Manager
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

0A802698E08E46E...
Signature Adoption: Pre-selected Style
Using IP Address: 71.229.220.189

Timestamp

Sent: 2/17/2023 10:21:23 AM
Viewed: 2/17/2023 10:22:12 AM
Signed: 2/17/2023 10:22:24 AM

Electronic Record and Signature Disclosure:
Accepted: 12/1/2020 4:24:03 PM
ID: a476b636-afdd-4879-816d-83f9c8fbcdef

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Michele Barrasso
mbarrasso@svwpc.com
Security Level: Email, Account Authentication (None)

COPIED

Sent: 2/17/2023 10:22:25 AM
Viewed: 2/17/2023 10:23:14 AM

Electronic Record and Signature Disclosure:
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Witness Events

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Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	2/17/2023 10:21:23 AM
Certified Delivered	Security Checked	2/17/2023 10:22:12 AM
Signing Complete	Security Checked	2/17/2023 10:22:24 AM
Completed	Security Checked	2/17/2023 10:22:25 AM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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